

## Overview of GSGG grants and allowances

Latest version as of October 2024

### General requirements

- Eligible for applying are doctoral candidates of GSGG.
- Doctoral candidates need to submit a current certificate of enrolment with each application.
- Doctoral candidates are eligible for application until their disputation.
- Only members of University of Göttingen are eligible for application.
- Timely submission of the application
- Complete application documents (including statement/report of the professor if applicable)
- Compliance with the obligation to submit annual reports and valid doctoral status (doctoral candidates)

**Please note: The number of grants awarded as well as the amount of allowances is dependent on the budget situation of GSGG.**

### Application deadline

- 15<sup>th</sup> March -> earliest possible start of funding: 1<sup>st</sup> May
- 15<sup>th</sup> June -> earliest possible start of funding: 1<sup>st</sup> August (not for applications for completion grants)
- 15<sup>th</sup> September -> earliest possible start of funding: 1<sup>st</sup> November
- 15<sup>th</sup> December -> earliest possible start of funding: 1<sup>st</sup> February of the following year (not for applications for completion grants)

#### For allowances for conference and research trips:

- Earliest possible start of funding = commencement of the trip
- Applications for travel costs coverage of up to € 300 can be submitted at any time, however, the application has to be filed at least 3 weeks prior to the trip (date of receipt at the central office).

#### For barrier-free qualification and networking:

- Applications for a funding amount of up to € 300 can be submitted at any time, however, the application has to be filed at least 3 weeks prior to the trip (date of receipt at the central office).

#### For allowances for reproduction expenses:

- Earliest possible start of funding: Order of the material that is to be reproduced *after* allowance has been granted.
  - Reproduction applications for a funding amount of up to € 300 can be submitted at any time, however, the application has to be filed at least 3 weeks prior to the trip (date of receipt at the central office).
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## Allowances for research trips

### Requirements/formal criteria

Eligible for applying are

- Doctoral candidates who are members of GSGG until their disputation

GSGG funds a **maximum of 2 trips per person per year** (both research and conference trips).

### Documents to be submitted

- Completed and signed application form
- Costs projection (total costs/amount applied for at GSGG)
- Working schedule clarifying the duration of the planned stay
- Confirmation of the planned stay by the archive/library/institution to be visited (can be possibly submitted later)

### Annotations

- Allowances for short stays (up to 4 weeks) can be applied for several times per person and per year.
- Allowances for longer stays (up to 4 months) can be applied for only once during the thesis stage.
- Original documents stating the travel expenses are to be submitted no later than 4 weeks after the completion of the journey.
- After completion of the journey, a confirmation of participation and of utilisation of the resources listed in the application are to be submitted.
- In case you are planning a longer stay, please make a consultancy appointment with the central office of GSGG prior to the application.
- During the applied for period of funding of an exposé grant or a completion grant, GSGG will not grant allowances for conference or research trips. This applies to former scholarship holders of a completion grant who have not yet handed in their dissertation alike.
- Applications for travel costs coverage of up to € 300 can be made at any time, however, the application has to be filed at least 3 weeks prior to the conference trip (date of receipt at the central office).
- The proposed funding sum should amount to at least € 25.
- If the travel is combined with more than five days of holiday, GSGG does not reimburse the costs of the outward journey or the return trip.
- A renewed application for trips that have already been funded is not possible.
- Obligatory stays abroad within the framework of a Doctoral Programme will not be funded.

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### Refundable expenses

- Travel costs
- Accommodation expenses (for research trips within Germany, accommodation costs can be funded with up to € 40 per night).
- GSGG allowances for research trips cover **a sum of € 800 max.**

Expenses for visa, catering, admission or user fees will not be reimbursed.

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