Welcome Day for Master Students Faculty of Mathematics and Computer Science University of Göttingen

Sophie Pätzold, Pratham Shrivastava

Welcome Day

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- Free selection of courses from course catalogue
- Erasmus: At least 51 % of ECTS at our faculty
- Classes for Master students are held in English (by default)
- different types of classes
 - lecture ("Vorlesung"): once or twice a week held by a professor
 - exercise session ("Übung"): In addition to lecture, presentation of exercises in smaller groups, solving problems, discussion/ explanation of lecture
 - seminar ("Seminar"): once a week, every student gives a talk for one session
 - practical course ("Praktikum"; for computer science students): Working on a project with a group on your own time during the semester and giving a presentation about the project at the end of the semester

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Regulations of the examination

- lectures: one exam (oral or written) at the end of the semester/ during the vacation
- examination method differs from lecture to lecture and will be clarified in the first week
- if there are exercises, 50% of the points are a prerequisite for admission to the exam
- seminars: credit points and grade are given for the talk
 - proseminars, seminars, oberseminars
- registration for exams/seminars/exercises via FlexNow is mandatory
 - registration deadline for exercises very early in the semester (Nov. 15/ May 15, but depends on the lecture)

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Online Tools

- EXA: list of classes provided at the entire university and information about them (introduced in 2023, some improvements are still being done)
- StudIP: upload of exercises, notes, etc. for classes you registered for, most frequently used tool during the semester
- FlexNow: registration for exams, seminars, exercise sessions, overview over grades, issuing your academic record
- ECampus: unifies all of those, further tools: email-account, booking of rooms in the LSG, administration
- **Göttingen International** gives introduction videos on how to use these online tools

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<u>ECampus</u> Either "Vorlesungsverzeichnis" or "Veranstaltungen suchen s. next slide (do not forget to choose summer semester 2025 for searching)

| Show university course catalog | Search for courses |
|--------------------------------|--------------------|
| Search for persons | Search for rooms |
| Show current courses | Help & IT-Support |

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- EXA helps to find courses that will be held in the semester
- Vorlesungsverzeichnis: displays all courses from all faculties for the current semester. There you can look up information about a particular course (e.g. dates, room etc.)
- Veranstaltungen suchen: here you can search for a particular course (if you already know the exact name or number)

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- Compulsory modules should not be done in the last semester
- For some (consecutive) courses, preliminary work has to be done beforehand

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Module catalogue

Module catalogue gives overview of criteria in order to complete M.Sc.

- Applied Computer Science: open <u>Module catalogue</u>, then under Applied Computer Science MSc: English module catalogue Applied Computer Science M.Sc. (non-official English translation of the module directory ("Modulverzeichnis"))
- Applied Data Science: open this <u>website</u>, then under Applied Data Science MSc: Modulverzeichnis (Englische Übersetzung, nicht amtlich). This is a non-official English translation of the module directory ("Modulverzeichnis")
- Mathematics: on this <u>website</u>, choose the last version under "Modulverzeichnis zu der Prüfungs- und Studienordnung" (currently it is Version AM II 01/13.02.2024, German only)

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StudIP

- https://studip.uni-goettingen.de
- after selection of courses registration via StudIP
- Please register in "Forum für Studierende der Mathematik und Informatik" to receive important information!



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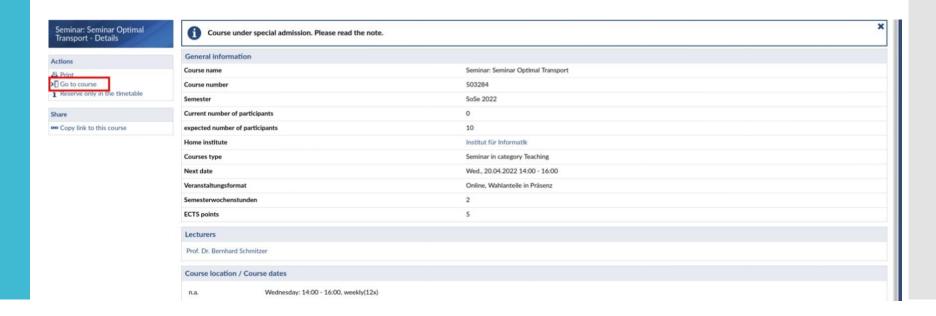
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 There can be special admission settings to enrol in some courses (maximum number of participants, only allowed to enrol in one exercise session per module, etc.)



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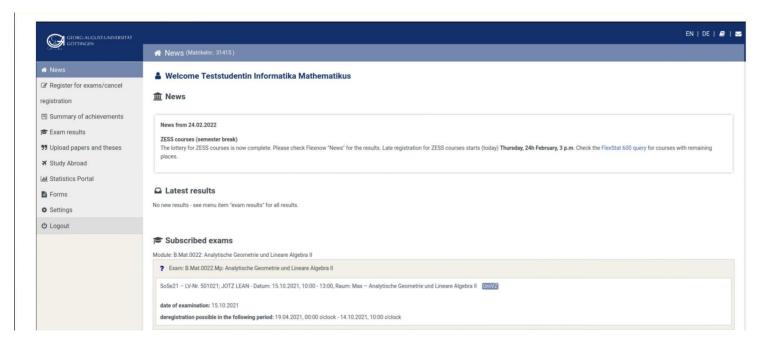
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FlexNow

- https://flexnow2.uni-goettingen.de
- Check EXA for the deadline for registration for exams (usually 7 days beforehand for written exams)
- Cancellation of registration for written exams can happen 24 hours before the exam date
- Oral exams can have other deadlines



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- www.ecampus.uni-goettingen.de
- login with student data (typically firstname.lastname or initialoffirstname.lastname and password)
- Self-Service



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Generation of Certificates



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Bescheinigungen:

- BAföG-Bescheinigung (Deutsch) / Certificate for § 9 BAföG (German) [PDF]
- BAföG-Bescheinigung (Englisch) / Certificate for § 9 BAföG (English) [PDF]
- Beitragsquittung (Deutsch) / Payment receipt (German) [PDF]
- Beitragsquittung (Englisch) / Payment receipt (English) [PDF]
- Exmatrikulationsbescheinigung (Deutsch) / Certificate of exmatriculation (German) [PDF]
- Exmatrikulationsbescheinigung (Englisch) / Certificate of exmatriculation (English) [PDF]
- Immatrikulationsbescheinigung (Deutsch) / Certificate of enrolment (German) [PDF]
- Immatrikulationsbescheinigung (Englisch) / Certificate of enrolment (English) [PDF]
- Rentenbescheinigung (Deutsch) / Pension certificate (German) [PDF]
- Rentenbescheinigung (Englisch) / Pension certificate (English) [PDF]
- Studienzeitbescheinigung (Deutsch) / Confirmation of periods of study (German) [PDF]
- Studienzeitbescheinigung (Englisch) / Confirmation of periods of study (English) [PDF]

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- Re-registration(!) is possible usually about 2-3 months before the start of semester
- It is necessary if you plan to continue the studies next semester.
 Re-registration is possible after paying semester fees



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Contact for Support (Mathematics)

You can find more details here

 Denise Krempasky ("Studienberatung"), Study advisor Mathematics E-mail: <u>st@math.uni-goettingen.de</u>

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Contact for Support (Applied Computer Science)

You can find more details here

 Anne Pinkepank ("Studienberatung") M.Sc. And B.Sc. Study advisor Computer Science

E-mail: studienberatung@informatik.uni-goettingen.de

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Contact for Support (Applied Data Science)

You can find more details here

 Anna Platte ("Studienberatung") M.Sc. study advisor Applied Data Science

E-mail: studienberatung@informatik.uni-goettingen.de

 Anne Pinkepank ("Studienberatung") B.Sc. Study advisor Applied Data Science

E-mail: <u>studienberatung@informatik.uni-goettingen.de</u>

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- "Prüfungsamt" for our faculty
 - go to with problems/questions concerning exam registrations
 - Salomea Gunia
 E-mail: salomea.gunia@zvw.uni-goettingen.de
 Tel: +49 (0)551 39 25761
 - More details <u>here</u>

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Other contacts for support

- Student representative (<u>FSR</u>), fsr@math-cs.uni-goettingen.de
 - Viktoriya Pak, viktoriya.pak@stud.uni-goettingen.de
- ISC International Students Council Uni Göttingen isc@uni-goettingen.de or <u>here</u>
- General Student Council (AStA), sekretariat@asta.uni-goettingen.de
 - AStA also offers consulting services for finances, living, etc., <u>Link Consulting</u>

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- German as a second language (<u>Lektorat DaF</u>)
 - German courses available each semester at all levels
 - register via Stud.IP as soon as possible, module is called "Deutschkurs"
 - If you already have some knowledge of the German language and would like to continue learning it in one of the courses, you first need to take a test for defining your level
- ZESS
- Zentrale Einrichtung für Sprachen und Schlüsselqualifikationen (languages, key competencies)
- languages: Italian, Spanish, Portuguese, Japanese, Russian, French, Swedish
- key competencies: leadership skills, media literacy, diversity skills, etc.

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How to enjoy Göttingen

- <u>Deutschlandticket</u>: free use of any regional trains and busses throughout Germany
- <u>Culture Ticket</u>: free/reduced entrance to theaters, clubs, exhibitions, concerts
- <u>Hochschulsport</u>: university's sports center (cheap membership) with gym, swimming pool, team sports, courses, soccer league
- <u>Unikino</u>: university's cinema, movies partly in original version,
 2-3 times a week
- At our faculty
 - Christmas lecture, game nights, regular's table...;
 announcements at door of Übungssaal, CS building or <u>website of</u>
 <u>FSR</u>

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<u>Link</u> to find the Trains you are allowed to take

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Eduroam

- Download configuration wizard (CAT tool) for ALL your devices
- Follow the instructions of the tool
- Your login is your student email address (e.g. max.mustermann@stud.uni-goettingen.de)
- Your password is your student account password

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There is the central university library (**SUB**) on the central campus which has 8 different sub-libraries in Göttingen. Moreover, almost each institute (e.g. Mathematics Institute, Institute for Applied Mathematics, Computer Science Institute) also have their own smaller libraries.

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- Here you can search for the book title you are interested in.
- The book symbol means that it is only available as a physical copy (you can reserve the book, transport it to the facility of your choice etc.).
- The symbol with 1s and Os means that it is available in digital format and can be downloaded (only within Eduroam network possible or use VPN)

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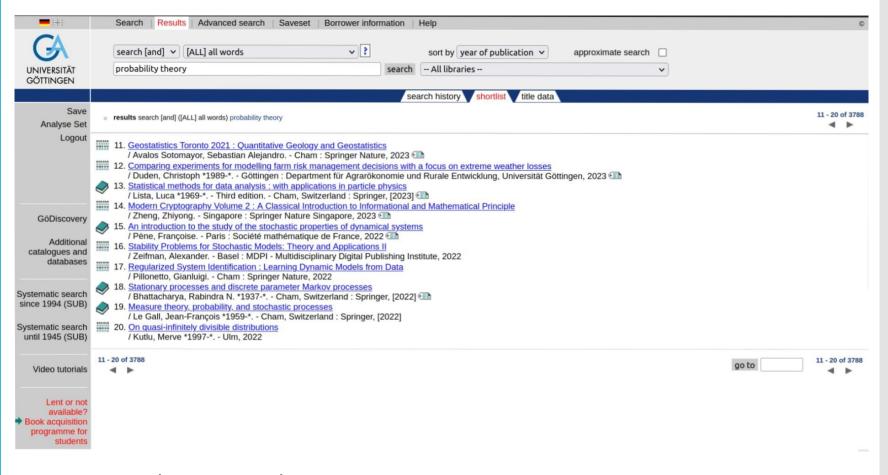


Figure: Library search page

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- The books are automatically lent for 4 weeks with a possibility of extending the period. That can be done online
- For extending you should login in library account. Your login is your library number (is on the back of your student card, the password is given to you during enrolment process. You can und should change it later)
- In case of a late return you must pay a fine

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• Each student has a so-called printing balance for printing, scanning etc. It is about 5 Euro for one semester. This money can be used for printing only and is taken back at the end of each semester. In case if you would need more than 5 Euro per semester, you can load your own money to the printing balance.

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All important contacts and links are given again on the handout PDF

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Thank you for your attention!